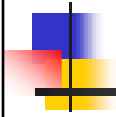


# Information Handbook for LAF Members



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## Requirement



- Complement official guidance
- More relevant detail
- Good practice examples
- More creative
- User friendly style
- Easy-to-update reference document -> long shelf life

## Origins

- CCRU Research (suggested an Induction Pack)
- LAF Seminar hosted by Defra
- Natural England project
- Consultation with LAFs over content



## Key roles

- Educational element:
  - LAF remit
  - source of information
  - portal – route to more detailed information
- Good practice element:
  - what LAFs might do
  - what LAFs have done (examples of good practice)



## Format

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- Primarily web-based
- Works as hard copy to
- Kept up-to-date
  - Web-based edits
  - Circulate amended sheets via Secretaries
- Interactive (to secure feedback)  
(may be even 'wiki' style approach)



## Programme

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- Text finalised - March 08
- RoWIP Good Practice Examples added – April 08
- Graphic design – April/May 08
- Launch – aiming for May 08
- Pdfs (for hard copies if required) – available from Autumn 08

## Thereafter...



- Keep updated
- Encourage feedback
- Content to evolve as conditions change